



# NORTH KIDLINGTON SCHOOL

Head Teacher: Gary Kemp

Chair of Governors: Mr. A. Leake

## Mission Statement

*North Kidlington School inspires and develops every individual to enjoy, achieve and succeed*

Minutes of the full Governing Board meeting held on Tuesday, 21<sup>st</sup> March, at 5.00 p.m. in the Community Room.

### Present

Tony Leake	Chair	Co-Opted
Gary Kemp		Head Teacher
Frances Miller		Co-Opted
Rob Selway		Parent
Mike Ling		Co-Opted
Brenda Williams		L.A.
Alastair Hosier		Co-Opted
Alaric Rose		Parent
Jackie Garlick	Vice Chair	Co-Opted
Sally Abbey		Co-Opted

In attendance – Christabel Ashby – Associate Member and Vie Peart – clerk

Declaration of interest – there were none declared

Confirmation of quorum – quorum met.

### 1. Apologies

Apologies were received from Lucy Grimshaw, Ann Ling, James Purveur and Keri Dallimore-Gray. These were all accepted. No apologies were received from Danielle Walker.

### 2. Minutes of last meeting – 17<sup>th</sup> January, 2017

An amendment was made to the minutes – Agenda item 4 – Head Teacher’s report – bullet point 3 – this now reads.... Miss Soley is leaving on 17<sup>th</sup> March. Her post has been re-advertised as candidates did not meet the criteria.

The minutes were then signed as a true copy.

AP1 –The perimeter fence has been replaced – the cost being borne by the school at approximately £3,000. This money was available due to the saving on the playground resurfacing.

AP2 – Lucy and Alaric have now completed the safeguarding training which was added as an additional training date for those who did not attend on the 3<sup>rd</sup> January, 2017.

AP3 – Tony circulated the glossary of terms.

AP4 – Raise on Line has not been agenda’d tonight due to the length of today’s interviewing panel. It will therefore be agenda’d for next meeting **AP1**

Signed ..... Date .....

AP5 – The questionnaires have been sent to parents with the request that they be returned at Parent Consultations which are taking place tonight. Lucy will contact Tony about collating the responses. **AP2**

AP6 – Please send your photos to Nina who will make your Id badge

AP7 – Lynn has now circulated links to the website for safeguarding purposes

AP8 – The Strategy Group have not met so the SDP has not been discussed at this Group. It was felt prudent for this to be discussed after the appointment of the Deputy Head Teacher. **AP3**

#### **4. Ratification of Deputy Head Teacher appointment**

Tony explained the process of the Deputy Head Teacher appointment. There were 15 visits to the school, 9 applications, 4 shortlisted. The interview panel consisted of 6 - including Rob, Jackie, Sally Tony, Brenda, Gary and Simon Bissett from the LA. The process of the appointment is robust, fair and based on sound principles. Each candidate had to meet the school Council for 15 minutes, walkabout the school, and teach a class for 30 minutes. Jan Hull fed back on this task.

Three candidates were extremely strong, and interestingly, both the school council members and Jan Hull came to the same conclusion regarding strongest candidates.

The panels' recommendation to the Governors is that Emilie Fidler be appointed as Deputy Head Teacher and the selection panel seeks their ratification of this decision. Tony informed the Governors that as only two references had been supplied, the offer would be conditional based on the provision of one more reference. The references received were good but clarification would need to be sought. This Governing Board unanimously ratified the recommendation that Emilie Fidler be appointed on the conditions as suggested. Tony then rang the candidate to inform her.

Jackie then chaired the meeting from this point whilst Tony was out of the room.

#### **5. Approval of Terms of Reference – paperwork previously circulated**

**Finance and Premises** – Governing Body changed to Governing Board – Terms of Reference then approved.

**Curriculum** - Governing Body changed to Governing Board. One other small amendment made - bullet point 1 ... to regularly discuss issues arising from reports on standards of pupil attainment presented ..... Terms of Reference then approved

**Strategy Group** - Governing Body changed to Governing Board – Terms of Reference then approved.

**Pay and Personnel** - Governing Body changed to Governing Board – Terms of Reference then approved.

#### **6. Safeguarding**

Fence has been replaced as discussed earlier. Safeguarding training as discussed earlier. Generalist training completed by all so we are all up to date regarding this year's training requisites.

#### **7. Academy Status**

Mike had attended a meeting at Henry Box School and was keen to hear what the current situation is. He feels it is a priority that this is discussed in greater detail at full GB meetings. Gary reminded the GB that his priority, as set out in September, 2016 is to get the staff situation settled and then to step up the focus next September.

Signed .....Date.....

Great discussion ensued regarding this issue and eventually it was agreed, as recommended by Tony, who returned to the room in the middle of this debate, that as we are under no pressure at the moment, we should heed Gary's wishes, that the staffing and attainment be made a priority this year then a specific working party be set up in September 2017 to deal with this important issue. In the meantime, we will keep an eye on the situation. This was agreed by the full GB **AP4**

#### **4. Ratification of Deputy Head Teacher - continued**

Tony was pleased to inform the Governors that Ms Fidler was delighted to accept the offer and was looking forward to joining the team. Tony reiterated that this verbal contract is subject to one further reference being sought.

Tony thanked the panel, Jan Hull, the School Council members, Alaric Rose, Elaine, Lynn and Nina for the help with the interview process and Vie for producing the lunch.

#### **8. School Development Plan**

Covered previously

#### **9. Health and Safety**

The fence was discussed previously. There were no other issues relating to Health and Safety.

The meeting concluded at 6.10

The next meeting will be held on Tuesday, 2<sup>nd</sup> May, 2017

AP1 – Agenda Raise on Line for next meeting

AP2 – Lucy to contact Tony re collating the questionnaire responses

AP3 – SDP to be discussed at the next Strategy Group meeting and then at the next full GB meeting

AP4 – A working Party be set up in September 2017 to deal with Academy Status

21<sup>st</sup> March, 2017

Signed ..... Date .....